

City Council Meeting Minutes

**November 28, 2017
City Hall, Council Chambers
749 Main Street
7:00 PM**

Call to Order – Mayor Muckle called the meeting to order at 7:00 p.m.

Roll Call was taken and the following members were present:

City Council: ***Mayor Robert Muckle
Councilmember Jay Keany
Councilmember Chris Leh
Councilmember Susan Loo
Councilmember Ashley Stolzmann***

Absent: ***Mayor Pro Tem Jeff Lipton
Councilmember Dennis Maloney***

Staff Present: ***Heather Balser, Interim City Manager
Kevin Watson, Finance Director
Kurt Kowar, Director of Public Works
Dave Hayes, Chief of Police
Rob Zuccaro, Director of Planning & Building Safety
Meredyth Muth, City Clerk***

Others Present: ***Sam Light, City Attorney***

PLEDGE OF ALLEGIANCE

All rose for the pledge of allegiance.

APPROVAL OF AGENDA

Mayor Muckle called for changes to the agenda. Mayor Muckle stated the Council is in the process of hiring a City Manager and a couple of people have withdrawn from the five-person candidate pool. The Council would like to add additional candidates to replace those who withdrew. He will be asking that an executive session be added to the agenda this evening.

Attorney Light stated the City Charter generally provides that the City Council may not engage in substantive discussions or take formal action on a subject not listed on the agenda, except it also provides the City Council may do so upon a finding by the Mayor, as the presiding officer, that such discussions or action will promote the general welfare of the City. It is important the matter be acted upon before the next City Council meeting, and it would be injurious to the City to await action until the next City Council meeting.

Mayor Muckle stated as discussed, the Council would like to interview additional candidates. To do that, and to maintain our schedule, there is a need to select more candidates to invite and give direction so people can make arrangements. There won't be another meeting before the scheduled candidate activities begin on December 4.

And so, I find that acting now to increase our candidate pool will promote the general welfare of the City by giving us a broader array of candidates; also, given our schedule I find it is important we discuss and act on this tonight and that it would be injurious to wait because our next meeting is not until after our planned candidate activities start.

Mayor Muckle moved to add to the agenda an executive session for the purpose of further discussion of non-finalist application materials and discussion of a personnel matter for informational purposes only for the City Manager recruitment, and that we add a direction and action item after the executive session to designate additional interview candidates.

Councilmember Loo seconded the motion. Voice vote: all in favor.

Mayor Muckle moved to approve the agenda as amended; seconded by Councilmember Loo. Voice vote: all in favor.

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Chief John Wilson, Louisville Fire Protection District, stated he was here for his quarterly visit to answer questions and to thank the Council for passing the intergovernmental agreement between the City and the District. He noted Resolution No. 68 on tonight's agenda supports the safety of first responders and stated his support for this resolution for the safety of first responders.

Councilmember Loo asked Chief Wilson to be involved in the Transportation Master Plan the City will be working on in 2018. She would like input from the Fire District on the plan.

Deb Fahey, 1118 West Enclave Circle, stated her support for the recent United Nations Kigali Agreement related to climate change that bans HFCs worldwide.

APPROVAL OF THE CONSENT AGENDA

MOTION: Mayor Muckle moved to approve the consent agenda, seconded by Councilmember Stolzmann. All were in favor.

- A. Approval of Bills**
- B. Approval of Minutes: November 6, 2017; November 14, 2017; November 16, 2017**
- C. Approval of Special Meetings on Tuesday, December 5 at 6 PM and on Wednesday, December 6 at 3 PM**
- D. Approval of Contract with Russell + Mills Studios to Update the Commercial and Industrial Design Guidelines and Sign Regulations**
- E. Approval of Contract Between the City of Louisville and Meurer Research Inc., for the Purchase of Equipment for the Sid Copeland Water Treatment Plant Tube Settler Replacement Project**
- F. Resolution No. 67, Series 2017 – A Resolution Approving a Design-Build Services Agreement Between Glacier Construction Co., Inc. and the City of Louisville for the Louisville Water Treatment Plants Improvements Project**
- G. Approval of Addendum to the Construction Management Services Agreement with Dewberry Engineering Inc. for Wastewater Treatment Plant Upgrades**
- H. Approval of 2018 Legislative Agenda**
- I. Approval of Resolution No. 68, Series 2017 – A Resolution Declaring Support for First Responders to Traffic Crashes and Incidents within our Communities, Region, and State, Urging the Public to Drive Safely, Adhere to Traffic Laws, and Respect the Lives of Responders Who Safeguard Those at the Scene of a Crash**

COUNCIL INFORMATIONAL COMMENTS ON PERTINENT ITEMS NOT ON THE AGENDA

Councilmember Keany stated the Sustainability Coordinator is hosting a presentation tomorrow about water in Louisville, how we get it, and where it goes. He encouraged people to attend. 6:30 pm at the Library.

CITY MANAGER'S REPORT

None.

REGULAR BUSINESS

DISCUSSION/DIRECTION/ACTION – NEIGHBORHOOD TRAFFIC MANAGEMENT

Director Kowar asked the audience about their experiences with traffic and neighborhoods. He noted everyone wants safe streets. He added safety can be subjective; people use both emotion and knowledge to address these issues. Tonight is a chance to create parameters on safe streets and how staff addresses concerns. The perception of speeding created the recent sign campaign by neighbors. The goal tonight is to make a difference on safety in the community as a whole not just on one street.

Kowar stated over the past years we have added bike lanes on arterials shrinking travel lanes, added vision clearance on downtown corners, added crosswalks, added new signage, added no right turn signs, and added mirrors to downtown alleys. We have done this in the existing budget, listening to the community, and determining where people want issues addressed.

Staff recommends a Traffic Management Policy. He noted with or without a policy some people will speed. Traffic engineers look at the 85th percentile to set the speed on streets. He reviewed some data from streets in town, noting we need a policy that identifies what is speeding in Louisville. Boulder and Thornton state they take action if it is more than 3 mph over the posted speed limit. We need a local policy to address local concerns. This policy may inform the Transportation Master Plan, but doesn't have to wait until it is complete to address the problems.

Staff routinely receives concerns and requests for traffic management changes for specific streets or neighborhoods. A Management Policy will allow staff to respond and evaluate requests in a consistent manner. He outlined how this will work starting with Phase 1: Evaluation; then Education both immediate and ongoing; Enforcement and if needed Phase 2: an engineering design response. Phase 1 would include neighborhood input and discussions of what options might be available.

Director Kowar reviewed some ideas the City could use, some costs involved, and how priorities could be set.

He asked Council to consider the following:

- Should we address this now or wait for transportation master plan?
- Is 3 mph a good target?
- Is criteria acceptable?
- Is cost share an option?

Mayor Muckle asked for public comments.

Jill Proctor, 265 South Carter Avenue, stated her concern is the speeding on her street. It is a problem. Crossing Hoover is a challenge as many people don't stop for the crosswalk. There are many kids on her street and they worry about their safety.

Curtis Hubbard, 450 West Street, stated many people care about speeding. He would like a robust public engagement process for residents who can't attend evening

meetings. He noted the West Street crosswalk by Cleo Mudrock Park; the crosswalk was removed and it allowed people to go faster; he would like speeds reduced on the street. Another intersection of concern is County Road and Bella Vista, people aren't stopping. Also, at the crosswalk on Hecla between the Balfour buildings people aren't stopping.

Crystal Masterson, 327 South McKinley Court, agreed with earlier speakers. She appreciates the new crosswalk and the widening of the bike lane on Hoover, but people still are not stopping at the Bella Vista and Hoover crosswalk. She would like more signage telling people to stop in crosswalks; and would like a public awareness campaign about who should stop. Some cars are actually going around the cars stopping for pedestrians.

Lena Eisen, 322 Lilac Circle, became aware of the issues walking her kids to school. People don't stop for crosswalks and sometimes yell at pedestrians. Where and when the speeding is happening matters. There are places people simply speed if they can, particularly on Bella Vista. There should be more funding for traffic management and safety. The definition of a pedestrian seems to be an issue, what should kids do when crossing the street; teach them how to cross with a bike. She would like to see a greater community awareness campaign.

Julia Knearl, 946 West Alder, stated she appreciates the work done on this. She likes that there is a grassroots campaign to get people aware of the issues of traffic safety. She would like to see a City campaign on this issue; would like the criteria to include context and time of day in the campaign and be specific to Louisville. She would like to know what kind of mitigation is effective and what speeds are achievable.

Kristine Diehl, 921 St Andrews Lane, lives on a street people use to cut through from Dillon to 88th Street. She thinks the parameters are excellent, but would like to see speeding addressed specifically with speed humps, crosswalks and so on, to give kids a safe place to walk. The established speed limit may not be a safe speed to be driving on these streets.

Dylan Frusciano, 700 Garfield Avenue, stated he was the community member who started the STFD campaign. He thanked the community for understanding what it was meant to accomplish. He thanked the City for addressing this issue. He would like to see next steps and commitments from this meeting. The City should adjust the streets to make it uncomfortable to speed. He stated he sees speeding every day in the LMS school zone. He hopes collectively we can make a difference.

Councilmember Loo noted for the public that this item was not put on due to any recent incident or issue. This item was on the Council calendar for over two months.

Councilmember Stolzmann stated she supports using the data to see how we approach this and likes the phased approach. She asked if we need more accurate equipment to get the data. She noted we have spent hundreds of thousands of dollars on bike and

pedestrian safety including building crosswalks, bulb outs, installing signage, and underpasses. She doesn't want people to think we haven't done anything on this issue.

Councilmember Leh stated we are constantly trying to address safety and also constantly juggling budget priorities. The most important asset we have is our residents, particularly the kids. He noted we are coming at this from a variety of angles and resident concerns are noted.

Councilmember Keany agreed with the other Councilmembers. He also noted this has been on the agenda for a couple of months; the timing of the meeting was coincidental to the recent neighborhood conversation. He noted staff has restrictions and competing demands and has to work within their limits. He told residents if you don't feel you are being heard, email the full City Council. They are the ones responsible to you.

Councilmember Keany stated he would like to see Council direct staff to move forward with some of the suggestions from Director Kowar. He would like to see some of these options put in as we repave; he thought it might make sense to install temporary bulb outs at Bella Vista and Hoover; he asked if four-way stops can be used more. What low hanging fruit can get done quickly. He added staff can't just respond to one neighbor who says "the whole neighborhood is concerned," we need something that shows more people are concerned to show it is a bigger issue.

Councilmember Loo agreed with her colleagues. She noted speed bumps, neck downs, traffic circles, etc. can slow emergency response. She would prefer to see nonstructural things such as paint first. She urged staff to work with the fire district on anything structural on a street. She supports the criteria Kowar presented and wants to see how it works. She doesn't support cost sharing so as not to have wealthier neighborhoods compete with less wealthy neighborhoods; we are a city and should act as a whole. She wants to move forward now and incorporate this into the Transportation Master Plan.

Mayor Muckle stated we should do something now and incorporate this information into the Master Plan. He would like a plan for next steps. It appears we are not as concerned about speed as by safety. If someone is going the speed limit and doesn't stop at a cross walk the speed limit doesn't help. He noted extremes of speed and the severity of accidents needs to be considered in the criteria more than just using the data and the averages. He supports a public awareness campaign on pedestrian safety.

Councilmember Leh said he hears both the need for a short-term response (particularly around school zones and people passing illegally in cross walks) and more long-term issues which are evidence driven; this is what the Transportation Master Plan will address. The broader policy issues on how we spend money and enforce the law need to be evidence driven.

Councilmember Leh asked Police Chief Hayes what short-term enforcement we might be able to do.

Chief Hayes stated we aren't generally a ticket community; the ratio is probably 6 or 7 warnings for every ticket written. Officers do make a judgement call on what might change behavior. When there are neighborhood traffic complaints, officers spend time in each neighborhood and review the enforcement. We can have officers do more enforcement, but officers still use their own discretion on when to ticket. Perhaps we can dedicate more time on traffic enforcement, but we must understand that takes staff from other duties. The department simply isn't staffed to address every school zone. We can ask officers to look for specific violations.

Councilmember Loo asked Hayes if we work with the schools on crossing guards. She remembered more crossing guards at schools when her kids were young. Hayes noted some schools have volunteers and perhaps the department can help with that and work with the schools.

Chief Hayes noted you can get a verbal warning or a summons. The department is considering going to a written warning system as it may have more impact. However, this is more time consuming so that is a tradeoff.

Councilmember Stolzmann agreed with Councilmember Loo that we shouldn't do cost sharing; it is not equitable. She noted putting a cone in crosswalks does seem to help get people to notice the crosswalk. She stated schools have told her they simply don't have enough volunteers to man crosswalks. She would like to see short-term goals such as pruning back landscaping from signs so they are visible (both City landscaping and private) and clear consistent signing.

Mayor Muckle summarized the following, proceed with drafting a policy for consideration; there is support for the criteria and data, but focus on some of the issues that might not be captured by the data; see what low hanging fruit can be addressed easily; and look into a public awareness campaign.

Interim City Manager Balser asked if a policy should come back with some costs and options for initial treatments or should staff start work immediately. Mayor Muckle asked for both options; some of this will be considered as a part of the budget process.

DISCUSSION/DIRECTION/ACTION – WASHINGTON AVENUE REPAVING CONFIGURATION OPTIONS

Director Kowar stated staff has received comments that Washington Avenue, adjacent to Harper Lake, is difficult to drive through when drivers park on both sides of the road. Washington Avenue was to be constructed with bike lanes and no parking, however, it was never striped in this manner and people are parking in the area adjacent to Harper Lake. Washington Avenue is 32-feet wide from face of curb to face of curb and is not wide enough for parking in both directions.

This street will be repaved next year. Staff had a neighborhood meeting to see what people want in that area and gathered feedback from the neighbors.

Director Kowar reviewed the following options:

OPTION 1 – BIKE LANES ON BOTH SIDES

Washington Ave. can be striped with bike lanes on both sides. The addition of the bike lanes would prohibit on-street parking and eliminate the narrow roadway concern. However, removing parking on Washington Ave. may also result in Harper Lake visitors parking in the adjacent neighborhood.

OPTION 2 – EASTBOUND BIKE LANE ONLY WITH PARKING ON NORTH

A bike lane can be added on Washington Ave. eastbound and parking allowed on the westbound side. Washington Ave. is 32 feet wide from face of curb to face of curb. This width would allow for an 8-foot parking lane, two 10-foot travel lanes and one 4-foot bike lane. This option would require an administrative amendment to the PUDs for this area to allow parking in the westbound direction.

OPTION 3 – PARKING TO PIKES PEAK THEN BIKE LANES

Bike lanes can be added on Washington Ave. from Pikes Peak Ct. to Tyler Ave. On-street parking can be allowed on Washington Ave. between McCaslin Blvd. and Pikes Peak Court. This option will allow some parking and give the roadway a narrower feel. This option would also require an administrative amendment to the PUDs to allow the on-street parking.

OPTION 4 – DO NOTHING

The do nothing option leaves Washington Ave. in its current condition. This option would require an administrative amendment to the PUDs to remove the required bike lanes and allow for on-street parking.

OPTION 5 – HARPER LAKE PARKING EXPANSION

The expansion of Harper Lake Parking lot may provide the additional parking to offset the removal of on-street parking if bike lanes are added. A parking lot expansion takes time to budget, design and construct and is estimated to cost approximately \$200,000 to \$300,000.

Director Kowar stated the neighborhood recommended option 2. Staff also recommends City Council direct staff to move forward with Option 2 when the street is resurfaced in Summer 2018. The City will not be adjusting the width of the street or reconfiguring any of the hardscape of the street.

Councilmember Loo thanked staff for the efforts to get neighborhood input. She went out and talked to people this weekend and asked for input and only got one message regarding signs. She noted the City tried to get input and will make a decision on how to

proceed; however, most complaints won't come until we are actually doing the work. It will be interesting to see how people respond.

Mayor Muckle asked for public comments. None.

Councilmember Keany supports Option 2 with perhaps creating a backup parking plan for the area for overflow parking from Harper Lake/Davidson Mesa.

Councilmember Loo stated if we are looking at adding another parking lot this will need to be a larger conversation including the Open Space Board. Mayor Muckle agreed.

Mayor Muckle moved to direct staff to move forward Option 2; Councilmember Loo seconded the motion. .

Motion carried by unanimous roll call vote (5-0).

DISCUSSION/DIRECTION/ACTION – COMMITTEE RECOMMENDATION OF APPLICANTS TO INTERVIEW FOR BOARD AND COMMISSION VACANCIES

Councilmember Stolzmann stated the Committee reviewed the applications with the mindset of "is there additional information we need from interviewing people or do we have enough information with the written applications." She noted an A next to the name means a recommendation of appointment without an interview. There are seven people recommended for interviews; a discussion with them would provide additional information to help distinguish between candidates. For some boards, interviews are not needed, but the council should deliberate on the applications and who to appoint.

Councilmember Stolzmann stated the schedule for the interviews includes Council creating some questions for the interviewees during the first 30 minutes of the meeting followed by 20-30 minute interviews with the seven applicants for the planning commission. Following that, the Council will have time to deliberate on all of the applications and there will be no need for the second night of interviews.

Mayor Muckle asked if the written questions for the applications were helpful. He asked the Committee to make suggestions for the questions for next year's applications.

Mayor Muckle asked why some applicants aren't being interviewed. Councilmember Stolzmann stated one applicant has many absences from meetings and the subcommittee didn't feel it was fair to include him in deliberations with such a high absence rate. However, the Committee is willing to deliberate about him as well.

Councilmember Keany stated the planning commission interviews will inform decisions on other boards as some of the applicants have applied to multiple boards. He noted there are strong candidates for open space but interviews aren't needed as we can have the deliberations with the information from the applications. He noted that those

listed with a C are candidates that might fit on a different board than the one for which they applied.

Councilmember Stolzmann stated most of the Recreation Board applicants lean heavily towards golf and not recreation so the Council will need to discuss that.

Mayor Muckle asked what the reasoning is behind not interviewing all of the planning commission applicants. Councilmember Stolzmann stated all would be good candidates, but this group has good experience and some of the others gave answers that showed they didn't really understand what the planning commission does. These all seem ready for the job day one. She noted the intent to consider how best to appoint people from all three wards to the board.

Councilmember Keany stated the Committee recommends reappointing the two existing members of BRaD as they were appointed in May to one-year terms and the group hasn't had a chance to really get moving forward. In addition, both are strong candidates.

Councilmember Loo would like to request deliberation on all applicants for the Parks Board. The one not listed for deliberation should be considered.

Mayor Muckle moved to accept the Committee recommendation with the amendments from Councilmember Loo. Councilmember Loo seconded. Voice vote, all in favor.

**DISCUSSION/DIRECTION – AN ORDINANCE REPEALING AND RE-ENACTING
WITH AMENDMENTS ALL CHAPTERS OF TITLE 2 OF THE LOUISVILLE
MUNICIPAL CODE TO REFLECT THE PROVISIONS OF THE CITY CHARTER, AND
MAKING CERTAIN RELATED AMENDMENTS TO TITLE 1 OF THE LOUISVILLE
MUNICIPAL CODE**

Clerk Muth stated as a part of the 2017 Work Plan the City Council asked staff to update Title 2 of the Louisville Municipal Code so it aligns with the City Charter and with current practices. The proposed ordinance makes those changes by repealing and reenacting the chapter in its entirety. It also makes some minor changes in Title 1 to bring them in line with the Charter.

As there are numerous changes in this ordinance staff presents this tonight for discussion/direction to allow Council to ask any questions before it comes for first reading. The draft includes citations for all of the major sections so Council understands why staff made changes.

Muth stated the Legal Review Committee declined to review this draft prior to presentation to the full City Council given the routine nature of these changes.

City Attorney Light stated this draft is meant to be clear for someone reading the code and include enough information so the reader doesn't have to go back and forth between the charter and the code to understand the process and the rules.

Mayor Muckle asked for public comments. None.

Members reviewed the draft; specifically the following items:

- Councilmember Stolzmann asked about the numbering and if it should be consecutive. City Attorney Light stated extra numbers are generally left in the code to allow for future legislation. Staff will review the numbering prior to publication.
- Councilmember Stolzmann noted the powers and duties of the City Manager (Sec 2.08.030); some items listed seem repetitive. City Attorney Light stated some of these overlap with the procurement code. Members agreed to remove #9.
- Councilmember Stolzmann asked if the "Duties of the City Clerk" should include language from the Charter on public records. City Attorney Light stated this is in Sec. 2.22.160. Staff will review to make sure the Charter language is included.
- Powers of the Court (Sec. 2.16.040), Councilmember Stolzmann asked how the court penalty is determined. City Attorney Light stated this is confined to the punishment for contempt only. Other fines are set by the Court fine schedule or the judge can impose the maximum fine established in the code.
- Councilmember Leh asked staff to check with Judge Wheeler to be sure this section meets her needs related to contempt.
- Councilmember Stolzmann asked about Court Costs (Sec. 2.16.080) wondering if this is the same as fees. City Attorney Light stated Court costs are a term of art within the assessment for fees of a defendant.
- Councilmember Stolzmann asked if for the Elections Section (Sec. 2.20) we should include the full language from the Charter Sections 6-3 and 7-2 about special election rules and how a referendum is completed. Staff will add that if they are not addressed in Title 1 already.
- Stolzmann asked if the Library Board (2.24.040) terms can be changed to four years to align with the other boards. City Attorney Light stated if we do this we have to make it clear we are not shortening the term of any incumbent. Members agreed to the change if the Library Board is agreeable.

- Councilmember Leh asked about removal of board members and how “cause” is defined. He would like to update that definition. He will review the existing language and if he would like changes make a suggestion this be added to the 2018 work plan.
- Councilmember Stolzmann asked if Sec. 2.32.040 regarding barring employees from serving on boards and commissions applies to contractors as well. City Attorney Light stated it does not apply.
- City Attorney Light asked the Council if they want Sec. 23.32.040 to apply only to the City Manager and Directors as written in the Charter or the more restrictive language that no employee shall serve on a board. Members decided to keep the code language that no employee shall serve on a board or commission.
- Councilmember Stolzmann asked if Section 2.64 on Cemeteries should be moved to Title 14 with parks and recreation as it just makes more sense. Members agreed. Staff will make that change.
- Councilmember Stolzmann asked why Section 25 is needed. City Attorney Light stated this was the codification of the City’s election to participate in Social Security. It is not needed in the Code, but this keeps the note that this is in effect.

Staff will make the requested changes to the draft and bring the ordinance back for first reading at a later meeting.

ORDINANCE NO. 1750, SERIES 2017 – AN ORDINANCE ABOLISHING THE GOLF COURSE ADVISORY BOARD – 2ND READING, PUBLIC HEARING

City Attorney Light introduced the ordinance by title. Mayor Muckle opened the public hearing.

Clerk Muth reported earlier this year the City Council created a new Recreation Advisory Board that will begin meeting in 2018. That board will advise the City Council on matters related to recreation including matters related to the Coal Creek Golf Course. In creating the new board, it was the City Council’s intent to sunset the current Golf Course Advisory Board.

She stated City boards and commissions may only be abolished by ordinance (Charter Section 10-1(a)). This ordinance will abolish the Golf Course Advisory Board effective December 31, 2017.

Councilmember Loo moved to approve the ordinance; Councilmember Keany seconded the motion.

Motion carried by unanimous roll call vote (5-0).

**ORDINANCE NO. 1751, SERIES 2017 – AN ORDINANCE ADOPTING BY
REFERENCE THE 2017 NATIONAL ELECTRIC CODE – 1st READING**

City Attorney Light introduced the ordinance by title on first reading. Mayor Muckle moved to approve Ordinance No. 1751, Series 2017 on first reading, send it out for publication and set the public hearing and second reading for January 2, 2018; Councilmember Loo seconded. Voice vote: All in favor.

EXECUTIVE SESSION

CITY MANAGER RECRUITMENT/PERSONNEL MATTER – (Louisville Charter, Section 5-2(a) and 5-2(b) – Authorized Topics – Discussion of non-finalist application matters, and personnel matter for informational purposes only (C.R.S. 24-6-402(4)(f & g))

City Attorney Light introduced the request for executive session. He noted it is for the purpose of consideration of documents protected by the mandatory nondisclosure rules of the Colorado Open Records Act and discussion of a personnel matter for information purposes only in relation to the City Manager recruitment.

Clerk Muth read Section 2.90.050 – Public statement of the Louisville Municipal Code, which outlines the topics permitted for discussion in an executive session.

Attorney Light stated the authority for the executive session: subsections 24-6-402(4)(f) and (g) of the Colorado Open Meetings Law, and Subsections 5-2(a) and (b) of the home rule charter authorize an executive discussion for the purpose of consideration of documents protected by the mandatory nondisclosure provisions of the Colorado Open Records Act, which in this case are records submitted by non-finalist applicants for the City Manager position, and for discussion of a personnel matter for informational purposes only.

In this instance, the Mayor is requesting City Council convene an executive session for the purpose of consideration of documents protected by the mandatory nondisclosure provisions of the Colorado Open Records Act, and for discussion of a personnel matter for informational purposes only.

Mayor Muckle moved to go into executive session for the purpose of consideration of documents protected by the mandatory nondisclosure provisions of the Colorado Open Records Act, which in this case are records submitted by non-finalist applicants for the City Manager position, and for discussion of a personnel matter for informational purposes only, and that the executive session include the City Attorney, Human Resources Director, and City Council.

Councilmember Loo seconded the motion. Voice vote: all in favor.

The City Council adjourned to executive session at 9:55 p.m.

The City Council special meeting reconvened at 10:49 p.m.

REPORT FROM EXECUTIVE SESSION

DISCUSSION/ DIRECTION/ACTION – CITY MANAGER RECRUITMENT

Mayor Muckle confirmed three members of the Council would like to add more candidates to the pool for interviews. Councilmember Loo, Councilmember Leh, and Councilmember Stolzmann voted yes. Mayor Muckle stated the Council will discuss applicants by letter to keep the names private and see if there is a majority vote to include some in the pool.

Mayor Muckle nominated Candidate B for significant experience in program budgeting organized around the Council's priorities and past experience with communities comparable to ours in many respects. Councilmember Keany seconded the nomination.

Councilmember Leh stated what is missing is City Manager work. This person was interim City Manager at a relatively small city and a director in a sizable city. This may be a reason not to include in the pool. Councilmember Loo agreed.

Mayor Muckle asked for other nominations.

Councilmember Stolzmann stated she is interested in Candidate E. While not currently a city manager, the fit and the answers to the questions seemed very good. She liked the way this candidate talked about citizens, budgeting experience, the size of community, and drive came through on the application. She thinks this would be a strong candidate.

Mayor Muckle said this candidate has the same weaknesses as Candidate B. The communities are almost exactly opposite in their view of the world. Councilmember Stolzmann stated this candidate said they could implement community vision if different from their own vision. Councilmember Leh stated his concern: those two municipalities have such different ways of doing things than we do. It doesn't mean they can't adjust to new place, but it is a concern.

Councilmember Loo would consider this candidate. She asked about people's opinions of Candidate A; who she thinks is a good fit. Councilmember Leh and Councilmember Stolzmann agreed.

Mayor Muckle stated he is uncomfortable with this person. He feels this is an application of opportunity and this person only applied due to recent circumstances. The person had many opportunities to apply before and didn't. Mayor Muckle stated he didn't feel

this is a really dedicated candidate. Councilmember Leh stated what makes this different is the long tenure this person had in a position and perhaps the unanticipated end of that tenure is coincidental. He wouldn't hold it against them that they didn't seek the position earlier.

Mayor Muckle saw a strong trend of people who really want this job, this person would have known it was available before and didn't apply. Councilmember Keany stated he feels it is difficult to move this person forward.

Councilmember Stolzmann stated Candidate C is a very strong candidate. Councilmember Leh agreed.

Mayor Muckle asked if anyone is interested in Candidate G. No one was interested.

Mayor Muckle was a bit concerned about Candidate C's geographic experience. One of his priorities was not met by this person. The candidate hasn't seen a lot of growth in their career, this would be a big stretch to come here and understand this community.

Councilmember Loo stated it was not unusual for managers to pick up and move to new communities across the country with little problems adapting. Councilmember Loo stated this candidate is worth considering and interviewing.

Councilmember Keany stated there was some geographic diversity in the pool already. He was looking for more regional additions to the pool.

Councilmember Loo asked if people would consider Candidate F. Councilmember Keany stated he would. Councilmember Leh stated this candidate has long experience as a deputy, has seen a lot of changes, and had to address issues of growth.

Councilmember Stolzmann stated she is not in favor of Candidate F. The language of the application came through as staff driven, not community driven. This is not experience that will be applicable to our community.

Councilmember Keany stated there looks to be consensus on Candidates E and B.

Mayor Muckle recommended not interviewing Candidate D; others agreed. He stated that leaves candidates A, B, C, and E.

Mayor Muckle can support B and E. Both had a lot of the same language and may have the same weaknesses, but both have the same community-driven language.

Mayor Muckle moved to invite Candidate E to interview. Councilmember Stolzmann seconded. Voice vote: all in favor.

Mayor Muckle moved to invite candidate B to interview; Councilmember Keany seconded. Voice vote: Yes – Mayor Muckle, Councilmember Keany. No – Councilmember Loo, Councilmember Stolzmann, Councilmember Leh.

Councilmember Stolzmann moved to invite candidate C. Councilmember Leh seconded the motion. Voice vote 3-2; Mayor Muckle and Councilmember Keany voting no.

Councilmember Stolzmann moved to invite candidate A; Councilmember Leh seconded. All in favor.

Mayor Muckle confirmed the choice is candidates E, C, and A.

Mayor Muckle moved to rank the candidates E-C-A. Councilmember Leh seconded. Members ranked the candidates as such by acclamation.

Members agreed the plan was to ask staff to invite the candidates in order. The first two that agree to participate will be included.

CITY ATTORNEY'S REPORT

None.

COUNCIL COMMENTS, COMMITTEE REPORTS, AND IDENTIFICATION OF FUTURE AGENDA ITEMS

Mayor Muckle stated the creation of a Lafayette/Louisville Joint Interest Committee. He will appoint Councilmembers Keany and Leh to serve on the Committee.

ADJOURN

Members adjourned the meeting at 11:19 PM.

Robert P. Muckle, Mayor

Meredyth Muth, City Clerk